



**Bishop Loveday C of E Primary School**  
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*Headteacher:*  
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## **REF: Open Day Visits to Bishop Loveday**

Dear Parents and Carers

We are pleased to announce that we will be holding an Open Day at Bishop Loveday on Saturday 28<sup>th</sup> November. We will also be sharing a virtual tour of Bishop Loveday on our school website from 2<sup>nd</sup> November 2020.

Due to COVID restrictions, we are asking parents to book a session on the Open Day via the school office, either by phone or email. Sessions will be for one parent, along with their child who is starting school. Each 30 minute session will be attended by two families, therefore there will be two parents and two children in each session. Our COVID - secure risk assessment will be followed to minimise the risk to families and staff. Please let us know if anyone in your family is clinically vulnerable and please do not attend the open day if you or anyone in your household has symptoms.

Parents are invited to come to the main entrance of the school. Upon arrival, the parent will be asked to share 'track and trace' information. In line with our risk assessment, all adult visitors will be asked to wear a mask or visor whilst in school. There will be an opportunity to meet with Mrs Ridley, the Headteacher, to find out more about the opportunities that Bishop Loveday can offer your child. There will also be an opportunity to visit the Early Years' Foundation Stage classrooms and find out more about Bishop Loveday from our Early Years' teachers.

We look forward to meeting you and your child.

Yours sincerely

Jane Ridley  
Headteacher



