



Bishop Loveday C of E Primary School  
Parent Teacher Friends Association

Registered Charity No. 1018847

## ANNUAL GENERAL MEETING MINUTES

**Location:** The Plough, Bodicote  
**Date:** Wednesday 05 October 2022  
**Time:** 19:30

<b>1. Introduction</b>	GR (chair) welcomed everyone to the new academic term and our 2022/2023 Annual General Meeting.
<b>2. PowerPoint presentation</b>	<p>GR (Chair) &amp; NB (Secretary) presented a refresher of what the PTFA is and why it is the heart of the school.</p> <ul style="list-style-type: none"><li>• What is the difference between a PTA &amp; a PTFA (friends association)</li><li>• What do FOBLS do?</li><li>• Why should you get involved</li><li>• FOBLS membership structure - explained</li><li>• Myth Buster</li><li>• FOBLS financial income sources</li><li>• FOBLS 2021/2022 expenditure items</li><li>• Why is it important to have FOBLS</li><li>• How we keep up to date</li></ul>
<b>3. Chair report for 2021/2022</b>	<p>GR thanked all those who have come forward this year to support the future of FOBLS. As explained, FOBLS works on a continuous cycle and as children reach their final year and leave, so do the parents.</p> <p>FOBLS are constantly needing new volunteers to ensure it can continue.</p> <p>FOBLS are so grateful to have such a great turn out this year &amp; a huge 'Thank You' for joining the AGM and investing your time in FOBLS.</p>

	The FOBLS team look forward to also meeting those that couldn't make the evening.																		
<p><b>4. Treasurer report for 2021/2022</b></p>	<p>Apologies to HO (treasurer) who was unable to attend the AGM. Treasurer report was delivered by GR (Chair).</p> <p>Full financials available on request.</p> <table data-bbox="683 373 1187 558"> <tr> <td>Opening balance 04/09/21</td> <td></td> <td><b>£5,652.62</b></td> </tr> <tr> <td>Income</td> <td>2021/2022</td> <td>£9,400.00</td> </tr> <tr> <td>Expenditure</td> <td>2021/2022</td> <td>£4,030.04</td> </tr> <tr> <td>Closing balance 05/10/22</td> <td></td> <td><b>£10,922.96</b></td> </tr> </table>	Opening balance 04/09/21		<b>£5,652.62</b>	Income	2021/2022	£9,400.00	Expenditure	2021/2022	£4,030.04	Closing balance 05/10/22		<b>£10,922.96</b>						
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<p><b>5. Election of Officers &amp; Trustees of the Committee</b></p>	<p><b>Chair:</b> Gillian R &amp; Natalie B</p> <p><b>Secretary:</b> Catherine S &amp; Amber W</p> <p><b>Treasurer:</b> Helen O &amp; Richard D</p> <p><b><u>Parent representatives:</u></b></p> <table data-bbox="704 894 1081 1104"> <tr> <td><b>EYS</b></td> <td>Suki &amp; Hannah</td> </tr> <tr> <td><b>YR 1</b></td> <td>Yvonne &amp; Kelly</td> </tr> <tr> <td><b>YR 2</b></td> <td>Naomi &amp; Carla</td> </tr> <tr> <td><b>YR 3</b></td> <td>Hannah &amp; Allaura</td> </tr> <tr> <td><b>YR 4</b></td> <td>Amber &amp; Natalie</td> </tr> <tr> <td><b>YR 5</b></td> <td>Wendy</td> </tr> <tr> <td><b>YR 6</b></td> <td>Krisztina &amp; Ian</td> </tr> </table> <p>All votes unanimous (17 attendees)</p> <p><b>Volunteer committee members</b> – All other members</p> <p>Please remember to send in your picture/selfie in order to update our FOBLS page and school website. fobls@outlook.com</p>	<b>EYS</b>	Suki & Hannah	<b>YR 1</b>	Yvonne & Kelly	<b>YR 2</b>	Naomi & Carla	<b>YR 3</b>	Hannah & Allaura	<b>YR 4</b>	Amber & Natalie	<b>YR 5</b>	Wendy	<b>YR 6</b>	Krisztina & Ian				
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<p><b>Special Business</b> <b>6. Other items</b></p>	<p><b><u>2022 Planned Events</u></b> <b><u>September – December</u></b></p> <table data-bbox="704 1507 1406 1839"> <tr> <td>Cauliflower cards (children's designs)</td> <td>COMPLETED</td> </tr> <tr> <td>Second hand uniform</td> <td>14 October 2022</td> </tr> <tr> <td></td> <td>19 October 2022</td> </tr> <tr> <td>Advent candles</td> <td>November date TBC</td> </tr> <tr> <td>Winter Fair</td> <td>December date TBC</td> </tr> <tr> <td>Christmas Jumper Day (with photos)</td> <td>December date TBC</td> </tr> <tr> <td>Christmas play photos &amp; Video</td> <td>December date TBC</td> </tr> <tr> <td>Winter raffle</td> <td>December date TBC</td> </tr> <tr> <td>Secret Santa</td> <td>December date TBC</td> </tr> </table>	Cauliflower cards (children's designs)	COMPLETED	Second hand uniform	14 October 2022		19 October 2022	Advent candles	November date TBC	Winter Fair	December date TBC	Christmas Jumper Day (with photos)	December date TBC	Christmas play photos & Video	December date TBC	Winter raffle	December date TBC	Secret Santa	December date TBC
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<p><b>Any Other Business</b> 7. Other business</p>	<p><b><u>DBS &amp; SAFEGUARDING</u></b> GR &amp; NB to revisit records held at school and update where required.</p> <p><b><u>Winter Fair</u></b></p> <ul style="list-style-type: none"> <li>• Secure date</li> <li>• Arrange Winter Fair meeting - CS</li> </ul> <p><b><u>Match Funding</u></b></p> <ul style="list-style-type: none"> <li>• Produce comms for match funding requests – CS</li> </ul> <p><b><u>Secondhand uniform sale</u></b></p> <ul style="list-style-type: none"> <li>• Christmas jumpers sales</li> <li>• Include Football boots</li> </ul> <p><b><u>Parent Pay</u></b></p> <ul style="list-style-type: none"> <li>• Set up all Term 1 &amp; 2 payments – CS, GR, NB</li> <li>• Event pricing required</li> </ul> <p><b><u>Event Advertising</u></b></p> <ul style="list-style-type: none"> <li>• NB to hand over to CS</li> </ul> <p><b><u>Disco night event</u></b></p> <ul style="list-style-type: none"> <li>• NB &amp; GR to approach school with proposition (potential date Jan/Feb 2023)</li> </ul> <p><b><u>Easyfundraising</u></b></p> <ul style="list-style-type: none"> <li>• VLOG or further comms for sign-ups &amp; promotion on its ease of use.</li> </ul>
<p><b>Dates for FOBLs Meetings</b></p>	<p>Venue: The Plough, Bodicote – 19:30</p> <ul style="list-style-type: none"> <li>• Tuesday 08<sup>th</sup> November 2022</li> <li>• Wednesday 18<sup>th</sup> January 2023</li> <li>• Thursday 02<sup>nd</sup> March 2023</li> <li>• Friday 28<sup>th</sup> April 2023</li> <li>• Wednesday 14<sup>th</sup> June 2023</li> </ul>



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