



**Bishop Loveday C of E Primary School  
Parent Teacher Friends Association  
Friends of Bishop Loveday School (FOBLS)**

Registered Charity No.: 1018847

**FOBLS Planning Meeting Minutes / Actions**

Location: Horse and Jockey, Bodicote  
Date: 21<sup>st</sup> January 2025  
Time: 19:30

1. Attendees	Present: Carla D (Chair) Richard D (Treasurer) Lianne J, Ali B, Steph R (Minutes), Denise G, Abi B, Linda A, Verity W. 50% of committee present.
2. Apologies	Nat B (Vice Chair), Gill R (Secretary), Clare H, Louise G, Suki B, Helen D, Mallory E
3. Review of funds raised to date Sept-Dec 24	<p>Winter Fair Nov 2024</p> <ul style="list-style-type: none"> <li>• Sincere thanks to all involved. Despite the stormy weather, it was a great success, raising over £2500</li> <li>• Nearly 20% increase on takings on the day (nearly £400 more than last year)</li> <li>• Raffle £706 in advance sales via Arbor and total ticket sales £1230</li> <li>• Food £490</li> <li>• Advent candles made less profit this year as fewer were made. We ran it as a stall at the fair instead of in classrooms, due to difficulty in recruiting volunteers last year. To review for 2025.</li> <li>• Personalised Christmas Dec most profitable craft £112</li> <li>• Hidden word trail almost £50</li> <li>• Thanks again to LJ Plumbing and Stanbra Powell for sponsoring elements of the Fair.</li> </ul> <p>Christmas jumper/ Nativity photos:</p> <ul style="list-style-type: none"> <li>• Thanks again to Krisztina Mack for providing photos again this year.</li> <li>• Profit £1016 across both Nativity and Jumper photos (2023: £880) – good amount raised but challenges in delivery with high admin load for volunteers and school office.</li> </ul>

Secret Santa £679.38 small increase from 2024

Dare 2 be Different £305 (raised for Place2Be input)

Tuck Shop £77.85 (playground sale)

#### Cauliflower Cards

- £685.75 profit. With thanks to AB for organising. Early bird incentive £127, could organise earlier this year for more incentive, but we had fewer orders than in 2024. Does requesting the orders earlier negate the benefit of the incentive? **SR and AB** to discuss

#### SEN meet and greet

- Trial of offering children with SEN opportunity to meet Santa outside of the main grotto. Very positive feedback from families.
- All agreed we would like to improve accessibility to all our events. We would need support and advice from school to provide this in an appropriate and meaningful way.

#### Carols by Candlelight mulled wine and refreshments

- £64 taken (before costs deducted): not a large fundraiser but a good collaboration with school and a valued addition to the event.

Total so far this year £6887 (compared to £8,500 total raised last year!)

#### Review:

- Match funding: one successful match funded event in 23-24 (was paid in 24-25) from 2024 Easter trail. **Committee**: more communication on Match Funding going forward. Parentkind members group suggests that there are fewer companies offering match funding over the past few years, but where they do, it can be very valuable to us.
- Easy Fundraising: we have raised £2000 since joining the scheme. Around £140 during December 24. Raised £580 in 2024 calendar year, but only 15 new people signed up across the year, and only 25 people actively used it. The positive side is that only 25 people were able to passively raise £580! **Committee**: work on strategy to encourage more people to sign up, as it is such a powerful way for us to passively fundraise.
- **AB** check if Amazon Smile is still working.

	<ul style="list-style-type: none"> <li>Local businesses sponsoring elements of the Winter Fair was successful.</li> </ul>
4. Update of allocated funds to date 2024/25	<ul style="list-style-type: none"> <li>16 iPads and charging pods £4000 spent (plus the £500 from BodFest grant towards cases). DL has thanked FOBLS, and AB passed on additional thanks from school – has made a very beneficial difference.</li> <li>£670 to Pantomime – school representatives fed back that it was very well received and enjoyed across all year groups (and teachers!)</li> <li>We increased year group funding to £600 from £500 last year. Allocated so far: <ul style="list-style-type: none"> <li>EY £100 for Funky Pants</li> <li>Year 2 £258 for Living Rainforest</li> <li>Year 3 Roman Trip</li> <li>Year 4 residential</li> <li>Year 6 residential</li> <li>Waiting for Year 1 and Year 5 – CD to chase</li> </ul> </li> <li>Stage: We had agreed a fixed amount towards the construction of the stage, planned for summer 2024. The build did not go ahead, and the overall cost is now unknown. Further discussion with school needed. CD to discuss with Mrs Loader.</li> <li>FOBLS would like to invite the children to provide a wish list, as was done in previous years by the school council. CD to liaise with DL</li> <li>LA raised that the EY slide is broken. Unclear what funding would be required to fix or replace.</li> </ul>
5. Future Funding	<ul style="list-style-type: none"> <li>Panto Company £700 – agreed.</li> <li>Stage – amount tbc</li> </ul>
6. Future Fundraising	<p><u>Disco</u></p> <p>We ran a disco at Easter 2024, making profit of £600 and good feedback. However, there were challenges including lack of knowledge of families at pick up making it a slow process, and concerns from parent volunteers needing to manage children’s behaviour (although no negative events occurred).  Suggestions: we would like to run the discos again this year, with amendments:</p> <ul style="list-style-type: none"> <li>One parent/carer per child attend the EY disco</li> <li>At least 2 members of staff for each disco <ul style="list-style-type: none"> <li>Mark Lester to DJ and provide lights?</li> <li>No decorations this year (these were misused by older children, and some children were anxious about balloons popping)</li> <li>45 minutes for EY, 60 mins for years 1,2,3 and 4,5,6</li> <li>Offer to trial a 30 minutes SEN Disco. We would need support from SEN leads at school in planning this. Invite parents to attend.</li> </ul> </li> </ul>

- Separate toilets in hall i.e. disabled toilet for boys and staff toilet for girls?
- Considered food/drinks for adults – only if simple and easy to provide in the hall (for EY and SEN discos).
- **CD** to propose to Mrs Loader.

#### Preloved Uniform

There are lots of requests for second hand uniform, but it is proving difficult to run playground sales (few parents able to attend at 2:45 to set up, feedback from parents that they feel uncomfortable looking through it on the playground, we have a lot of stock to manage that has built up without being regularly organised).

We would like to embrace the theme of reducing waste overall e.g. in line with food bank offer and reducing food waste.

Potential options:

1: Remote shop - Using Arbor for parents to order uniform. Once a month/twice per term SR prints orders, FOBLS volunteers pick orders and sorts new donations. Other schools run similar systems but concerns re the admin load.

2: Weekend sales

Offer a two-hour slot for parents to come and buy second hand uniform.

We agreed to trial a weekend sale to ascertain the interest. We will need volunteers to sort and organise the uniform in advance of this. **CD** to create WhatsApp chat with SR, AB, LJ, VW, DG and GH and HD who had previously offered to support.

Preloved uniform outdoor weatherproof collection bin – would be great! **CD** to delegate research (apparently Wickes have a community fund?)

#### Easter Trail

- We are keen to run this event again this year; not a huge fundraiser but a fun, community event. Need to recruit a lead. **CD** to ask in FOBLS Whatsapp chat.

#### World Book Day

- Second hand book sale? Children books only. Ask for donations from parents and sell at low cost. **CD** to propose idea to Mrs Loader.

#### 25 in 25 Challenge

	<p>Idea from Parentkind membership. Children complete a challenge of 25 of something, and raise sponsorship from family and friends. We would like to offer a certificate for all children who complete the challenge. Agreed to discuss further and consider challenge timeline of term 5 (ending by May half term).</p> <p><u>Summer Fete</u> This year, the school have asked FOBLS to co-organise the fete, and receive 100% of the profit. School suggested change of name to 'FOBLS Fest'. All agreed that this is an opportunity to build on an existing excellent school event. FOBLS committee agreed to support.</p> <ul style="list-style-type: none"> <li>- Date is Friday 4<sup>th</sup> July 5:30 – 7:30pm</li> <li>- AB suggested outside games from the Warriner, and/or their band.</li> <li>- Could have a trail similar to the Winter Fair one.</li> <li>- <b>CD/AB/SR</b> to create FOBLS Fest sub-committee.</li> </ul>
7. Dates of next meetings	<p>Planning meetings: Thursday February 27<sup>th</sup> 7:30pm online (link will be circulated) April w/c 28<sup>th</sup> – in person June w/c 9<sup>th</sup> - online</p>